



OUTRAM SECONDARY SCHOOL

3, York Hill, Singapore 168622 Tel: 6733 4077 Fax: 6235 2337

04 January 2021

LTP / 01 / 2021

Dear Parents / Guardians

Letter to Parents – Term One 2021

Welcome to 2021. The new year brings new opportunities and learning experiences for all, especially for our Secondary 1 students and parents. I would like to extend a warm welcome to you as you embark on your child's exciting journey with the Outram family and I wish everyone a splendid 2021.

We would like to update all parents on the various school matters and activities for the first term of school.

Character Value for Term One – Responsibility & Teamwork

In line with the school's character education and values, we would like to emphasise two key values: Responsibility & Teamwork. We hope that our students will appreciate the vital role these values play in their character development and their life.

Registration of Parents Gateway



The school posts official school announcements, activities and forms on the Parents Gateway, such as the travel declaration. Please ensure that you have downloaded the app on your phones so you may access these important information concerning your child(ren)'s learning in school. You may easily download the app at the Apple AppStore on iOS and Android PlayStore on the android handset. Please also access this website <https://pg.moe.edu.sg/> for more information.

Updating of student particulars and contact for queries

To facilitate communication of school information, please update the school on changes in personal particulars of your child(ren) in a timely manner. Forms are available at the General Office and upon request. In addition, for any clarifications on school matters, please contact your child's form teacher or the school by phone or in person. All enquiries are welcomed.



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Consent for school's use of photographs and/or videos

Please be informed that photograph(s) and/or video image(s) of students and parents may be captured during school activities and events such as classroom lessons, CCA, school camps, school concerts, etc. The school may use and publish such photographs and/or video recordings in school publications, websites, social media channels and other communication channels.

Should you have any reservations about the school's use of your child(ren)'s photographs or videos, please inform your child(ren)'s form teacher(s) so we may take appropriate action to safeguard your personal information.

Safe Management Measures (SMMs)

The school will continue to ensure that safe management measures (SMMs) are in place to keep our students safe. These include the following:

- Visual screening and temperature-taking of individuals
- Observance of high standards of hygiene
- Safe distancing between students and staff

All students should bring their personal Oral Digital Thermometers (ODT) to school daily.

Students who are unwell with flu-like symptoms such as fever or cough are to seek medical attention and stay away from school.

It is not mandatory for students to have their TraceTogether tokens when school reopens. The tokens will only be required in schools after nationwide distribution is completed.

Traffic Management

In accordance with SMMs, all parents are only allowed to drop their children/ward off at school. All vehicles are to enter the school through the **back gate** before 7.25am. After 7.25am, vehicles are not allowed into the school compound for safety reasons. Parents may drop their children off at the public carpark opposite the front gate and students may enter the compound on foot.

Please be reminded to observe transport safety rules and procedures at all times within the school compound. We would like to appeal to all parents to co-operate with our school staff and security officers to enhance traffic safety around and in our school.



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Mass Collection and payment of materials and programs for 2021

In mid-March 2021, parents will receive a notification letter from the school detailing all the enrichment programs and costs of materials or other items incurred in the course of the school year.

For payments of enrichment programmes, co-payments by students will be deducted directly from their Pupil Edusave Funds.

Where Edusave funds are insufficient, parents are strongly encouraged to pay outstanding balances through the following modes of payment:

- Interbank GIRO (Please approach the General Office for GIRO form/GIRO Option application form)
- Website : www.axs.com.sg
- AXS Mobile Apps
- AXS Stations

Chinese New Year Celebration

The school will celebrate Chinese New Year on Thursday, 11 February. Students are encouraged to wear red shirts/ T-shirts with their school skirts or pants. School dismissal will be at 10.00am on that day as it is the eve of Chinese New Year.

Meet-the-Parents Day

The first Meet-the-Parents Day will be held in the last week of Term 1. Meet-the-Parents Day is a special occasion arranged for parents to touch base with your child's form and subject teachers to find out more about his or her learning needs and experiences. We believe that the meeting will enhance the school's partnership with you to help your child succeed in their educational journey. The school will send out more details prior to the event.

No Mid-Year Examination for Secondary 1 to 3

Secondary 1 to 3 students will have classroom lessons until the end of Semester 1 as they do not sit for the Mid-Year Examination. There will be no post-examination activities. The last school day in Semester 1 is 28 May 2021.



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MOE School Term Calendar and School Calendar of Events for Term One

Please find attached the School Calendar of Events for Term 1 and the MOE School Term Calendar.

Should you need any further clarifications or have any feedback for the school, please contact our General Office at Tel: 6733 4077 and/or email us at oss@moe.edu.sg. Alternatively, please access our school website at <http://www.outramsec.moe.edu.sg> for more information.

We look forward to partnering you and your child / ward for their holistic development with us.

Thank you.

Yours sincerely

Boo Hian Kok (Mr)
Principal



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2021 MOE School Calendar

School Terms 2021

Semester 1	
Term 1	Monday 4 January to Friday 12 March
Term 2	Monday 22 March to Friday 28 May
Semester 2	
Term 3	Monday 28 June to Friday 3 September
Term 4	Monday 13 September to *Friday 19 November

* The last day of the final school term for schools that will be used as venues for the GCE O-Level written examinations will be Friday 29 October 2021. However, CCA and other enrichment activities including CCA / enrichment / Sec 3 overseas trips for selected students will continue till 19 November. There will likely be less activities after 19 November 2021.

School Holidays 2021

Semester 1	
Between Terms 1 and 2	Saturday 13 March to Sunday 21 March
Between Semesters 1 and 2	Saturday 29 May to Sunday 27 June
Semester 2	
Between Terms 3 and 4	Saturday 4 September to Sunday 12 September
End of school year	Saturday 20 November to Friday 31 December



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2021 School Calendar of Events for Term One

Date		Event
4-5	Jan	Secondary 1 Orientation
8	Jan	Sec 1 Parents Orientation (Online*)
8	Feb	Secondary 1 Math Trail
11	Feb	Chinese New Year Celebrations
17	Feb	Commemoration of Total Defence Day
19-20	Feb	Peer Support Leader Day Camp
2	Mar	Secondary 4 HPV Vaccination
8	Mar	Secondary 1 & 2 HPV Vaccination
13 – 21	Mar	Term 1 School Vacation

**More information will be provided nearer the date.*